



A letter from Richard Gates, President, about data security

February 10, 2015

We take the protection of our client's personal and financial information very seriously and have a number of processes in place to ensure that this information is secure. We utilize state of the art software and industry best practices including the following:

- Network Intrusion and detection software which monitors our network on a real time basis.
- Our network infrastructure is a private secured network.
- Our Information systems are located in a secured data center with access only provided after multiple forms of authentication are submitted.
- Latest antivirus software is installed on all our equipment and updated regularly.
- All our systems require two levels of authentication.
- All email and electronic communications which contain client information are encrypted.

In addition, The Trust Company of Virginia uses an outside security firm to perform vulnerability testing against our information systems on an annual basis.

If you have any questions about the security of our data security, please do not hesitate to contact me rgates@tcva.com or your account administrator.

We are grateful for the confidence our clients place in us and protecting their personal and financial information is one of our top priorities.

A handwritten signature in black ink that reads "Richard Gates".